



RUTGERS POLICY

UNIVERSITY POLICY

Section: ~~20.1.2~~

Section Title: ~~Administrative~~

Policy Name: ~~Capital Planning~~

Formerly Book: ~~6.3.4~~

Approval Authority: ~~Senior Vice President for Administration~~

Responsible Executive: ~~Vice President for University Facilities & Capital Planning~~

Responsible Office: ~~University Facilities and Capital Planning~~

Originally Issued/Adopted: ~~8/1966~~

Revisions: ~~1998, 7/1/2013, 10/10/2013 (Updated title)~~

Errors or changes-Contacts? ~~Contact: fwong@facilities.rutgers.edu~~

<u>Policy Name:</u>	<u>Capital Planning</u>				
<u>Section #:</u>	<u>20.1.2</u>	<u>Section Title:</u>	<u>Administrative Policies, Procedures, and Services</u>	<u>Formerly Book:</u>	<u>6.3.1</u>
<u>Approval Authority:</u>	<u>Senior Vice President for Institutional Planning and Operations</u>		<u>Adopted:</u>	<u>8/1966</u>	<u>Reviewed:</u> <u>7/13/2016</u>
<u>Responsible Executive:</u>	<u>Associate Vice President Planning, Development, and Design</u>		<u>Revised:</u>	<u>1998; 7/1/2013; 10/10/2013 (Updated title); 7/13/2016</u>	
<u>Responsible Office:</u>	<u>Institutional Planning and Operations</u>		<u>Contact:</u>	<u>David Schulz, dave.schulz@rutgers.edu</u>	

1. Policy Statement

The Capital Plan for the University is the development and maintenance of the long-range physical vision of the university which encompasses the development of individual capital projects ensuring that they adhere to the University Master and Strategic Capital Plan.

The development of Capital Projects involves understanding the project scope, site selection and programming requirements.

2. Reason for Policy

~~All regulations and procedures are subject to amendment.~~

All policies are subject to amendment. Please refer to the Rutgers University Policy Library website (policies.rutgers.edu) for the official, most recent version.

To ensure that all capital plan and capital projects are developed under the authority of the University Facilities & Capital Planning department Institutional Planning and Operations division-

3. **Who Should Read This Policy**

Chancellors, Vice Presidents, Deans, Directors and Department Heads ~~should read this policy.~~

4. **~~Related Documents-Resources~~**

For additional information, please visit the following web sites:

- ~~Office of Planning & Development-Department of Planning, Development, and Design -~~ <http://planning.rutgers.edu/> - <http://facilities.rutgers.edu/facilities-units>
- Capital Planning Advisory Council (CPAC) - <http://facilities.rutgers.edu/Main/CPAC.htm>
<http://facilities.rutgers.edu/faculty-staff/project-services/initiating-a-board-approved-project-cpac-form>

5. **~~Contacts~~Definitions**

The Office of Planning & Development N/A

6. **The Policy**

~~20.1.2 CAPITAL PLANNING~~

The development of the Capital Plan and any Capital Projects are the responsibility of the ~~Office~~ Department of Planning, Development, and Design, of Planning & Development, a unit of ~~University Facilities & Capital Planning. A department of Institutional Planning and Operations.~~