



## RUTGERS POLICY

**Section:** 50.3.6

**Section Title:** Legal Matters

**Policy Name:** Licensing and Royalties of Campus Music Performances

**Formerly Book:** 6.4.7

**Approval Authority:** Senior Vice President for Finance and Administration

**Responsible Executive:** Senior Vice President for Finance and Administration

**Responsible Office:** Business Services

**Originally Issued:** 1978

**Revisions:** This policy is in the process of revision; the existing policy is below. For assistance, please contact the Office of Administration and Finance at [oevpada@oldqueens.rutgers.edu](mailto:oevpada@oldqueens.rutgers.edu) or 732-932-5661.

**Policy:**

### 50.3.6 LICENSING AND ROYALTIES OF CAMPUS MUSIC PERFORMANCES

- A. Rutgers, the State University of New Jersey, on January 1, 1978 entered into a Music Royalty License agreement with SESAC (Society of European Stage, Authors and Composers), ASCAP (American Society of Composers, Authors and Publishers), and BMI (Broadcast Music, Inc.). These agreements are in conformity with the Copyright Revision Act of 1976 (P.L. 94-553) effective on January 1, 1978.

The University has two types of reporting requirements which become the audit basis for the University's obligation to pay royalties.

1. The University will pay annually to ASCAP, BMI and SESAC, a "Head" tax based on the total full-time students and all part-time students equated to full-time students. Source of information is the current HEGIS (Higher Education General Information Survey) report.
2. The University will pay monthly to ASCAP and BMI an "Event" tax as applicable on all events or activities where music is played (by a performer or a group of performers) where the individual(s) playing are paid \$1,000 or more, individually or collectively, and an admission charge is required directly or indirectly. The "Event" fees are the responsibility of the University organization that sponsored that event. Event organizers shall contact the Division of Accounting well in advance of an event for instructions in discharging this responsibility.