Policy Library Navigation

Frequently Asked Questions

The Policy Library has a new look and feel but all of the information you need is still here! This F.A.Q. will help you navigate the new Policy Library. If you have any additional questions, please don't hesitate to reach out to policy@uec.rutgers.edu.

Where can I find details and additional information about a policy such as when it was adopted, or who the Responsible Executive is?

Each policy has its own webpage. At the bottom of each policy page you can find important details and information by clicking on the "info" button. See the image below for example:

EXIT POLICY

RUTGERS
THE STATE UNIVERSITY OF NEW JERSEY

UNIVERSITY POLICY

SECTION: 50.1.13

POLICY NAME: Policy on Policies

SECTION TITLE: Governance & Legal Matters: Administrative Governance

1. Policy Statement

Rutgers, the State University of New Jersey, establishes Universitywide policies to create consistent practices and business operations, set behavioral expectations across the University, mitigate institutional risk, and communicate Universitywide roles and responsibilities. Individuals responsible for preparing, reviewing, revising, or retiring Universitywide policies must comply with the requirements and procedures outlined in this document. Faculty, staff, students, and third parties who use or provide University resources or services must follow all Universitywide policies.

2. Reason for Policy

- To establish a required process by which Universitywide policies are developed, reviewed, and maintained to promote consistency, efficiency, transparency, and reflect best practices in highereducation, research, healthcare, and other relevant program areas.
- To reduce uncertainty and maintain up-to-date compliance with University and legal requirementsthrough active management of the University's policy library.

3. Who Should Read This Policy

All Rutgers University community members who own, develop, manage, or revise policies at either the Universitywide or local level. This includes the governing boards of the University.

4. Resources

INFO BUTTON

Can I download policies as a PDF?

You can download any policy as a PDF document. To do so, click the download button at the bottom of a policy page. See example below:

DOWNLOAD BUTTON

What if I spot a mistake in a policy?

In the migration of University policies from PDF to HTML, there have been some formatting changes. Additionally, policy links to and from the previous library now re-route to the new Policy Library home page. Our office is working to fix those links. If you see any formatting errors or find links that do not re-route to any website, please contact the policy inbox at policy@uec.rutgers.edu.
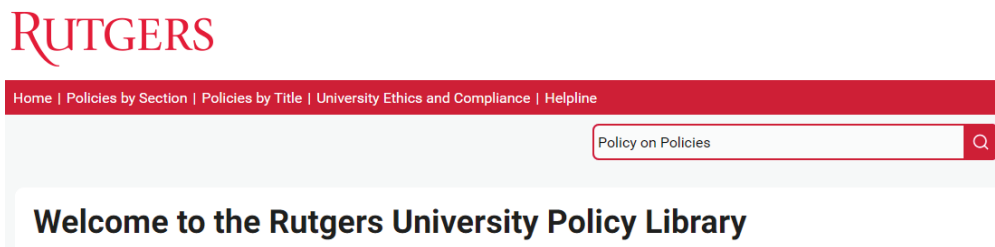
Policy Library Navigation

Frequently Asked Questions

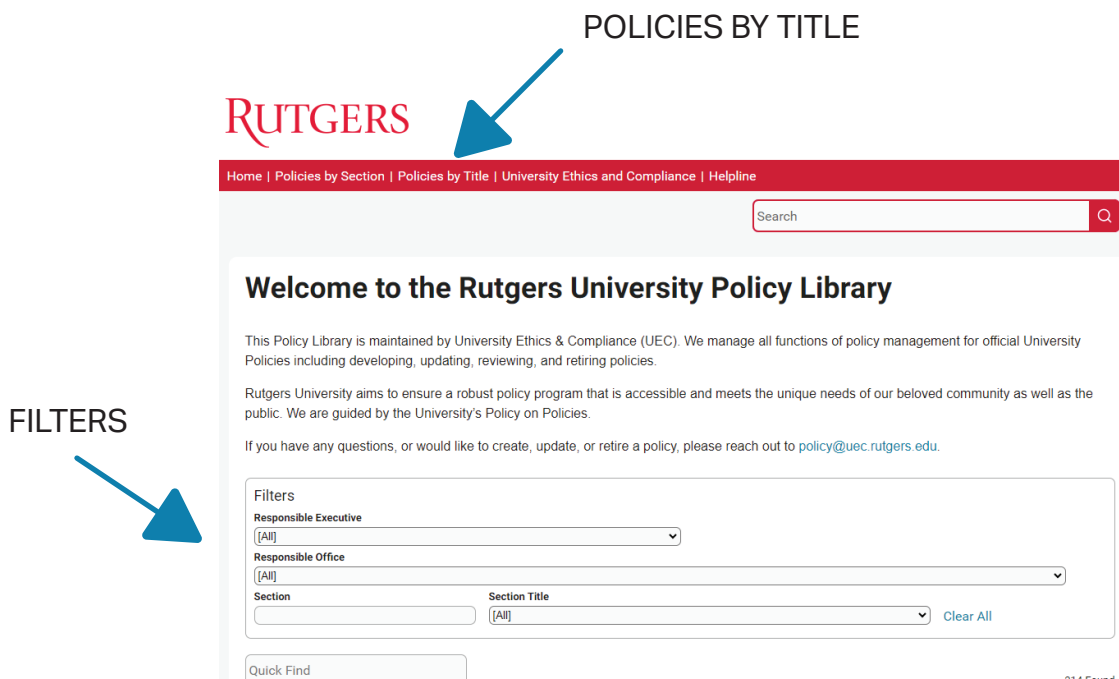## What is the best way to search for a specific policy?

We are in the process of updating some search features based on some feedback we have received. We suggest the following for conducting a policy search:

Searching by Title

Method 1: Type the name of the policy you are looking for in the Search Box at the top of the page:

RUTGERS

Home | Policies by Section | Policies by Title | University Ethics and Compliance | Helpline

[Policy on Policies] 🔍

Welcome to the Rutgers University Policy Library

Method 2: Navigate to the "Policies by Title" page at the top of your screen. On that page, all policies in the library appear in alphabetical order. You can filter for specific policies based on specific attributes such as "Responsible Office."

POLICIES BY TITLE

RUTGERS

Home | Policies by Section | Policies by Title | University Ethics and Compliance | Helpline

[Search] 🔍

Welcome to the Rutgers University Policy Library

This Policy Library is maintained by University Ethics & Compliance (UEC). We manage all functions of policy management for official University Policies including developing, updating, reviewing, and retiring policies.

Rutgers University aims to ensure a robust policy program that is accessible and meets the unique needs of our beloved community as well as the public. We are guided by the University's Policy on Policies.

If you have any questions, or would like to create, update, or retire a policy, please reach out to policy@uec.rutgers.edu.

FILTERS

Filters
Responsible Executive
[All]
Responsible Office
[All]
Section   **Section Title**
                               [All]   Clear All

Quick Find

314 Found

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Searching by Number

Method 1: Navigate to the "Policies by Title" page at the top of your screen. On that page, all policies in the library appear in alphabetical order. Type the policy number you would like to view in "Section" search box

POLICIES BY TITLE

RUTGERS

Home | Policies by Section | Policies by Title | ...ity Ethics and Compliance | Helpline

Search 🔍

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SECTION SEARCH BOX

Filters

Responsible Executive
[All]

Responsible Office
[All]

Section
Section Title
[All]   Clear All

Quick Find   314 Found

Method 2: Navigate to the "Policies by Title" page at the top of your screen. On that page, all policies in the library appear in alphabetical order. Click on "Section Number" to sort policies numerically. Scroll down to find the policy you would like to review.

SECTION NUMBER SORTING

Title	↓ Section Number	Section Name	Responsible Office	Responsible Executive
Establishment of Academic Units, Departments and Degree Programs	10.1.1	Academic - Section 10 > 10.1 Academic Matters	Off. of Academic Affairs	Exec. V.P. for Academic Affairs
Summer Session	10.1.12	Academic - Section 10 > 10.1 Academic Matters	Office of Academic Affairs	Executive Vice President for Academic Affairs
Federal Directed Funding ("Earmarking")	10.1.13	Academic - Section 10 > 10.1 Academic Matters	Off. of Academic Affairs,Off. of Federal Relations	Exec. V.P. for Academic Affairs
Endowed Faculty Positions	10.1.14	Academic - Section 10 > 10.1 Academic Matters	Off. of Executive V.P. for Academic Affairs	Exec. V.P. for Academic Affairs
Digital Credentials	10.1.15	Academic - Section 10 > 10.1 Academic Matters	Off. of Executive V.P. for Academic Affairs	Exec. V.P. for Academic Affairs