

UNIVERSITY POLICY

Policy Name:	Capital Planning				
Section #:	20.1.2	Section Title:	Administrative Policies, Procedures, and Services	Formerly Book:	6.3.1
Approval Authority:	Senior Vice President for Institutional Planning and Operations		Adopted:	8/1966	Reviewed: 7/13/2016
Responsible Executive:	Associate Vice President Planning, Development, and Design		Revised:	1998; 7/1/2013; 10/10/2013 (Updated title); 7/13/2016	
Responsible Office:	Institutional Planning and Operations		Contact:	David Schulz, dave.schulz@rutgers.edu	

1. Policy Statement

The Capital Plan for the University is the development and maintenance of the long-range physical vision of the university which encompasses the development of individual capital projects ensuring that they adhere to the University Master and Strategic Capital Plans.

The development of Capital Projects involves understanding the project cost, site selection and programming requirements.

2. Reason for Policy

To ensure that all capital plan and capital projects are developed under the authority of the Institutional Planning and Operations division.

3. Who Should Read this Policy

Chancellors, Vice Presidents, Deans, Directors and Department Heads.

4. Resources

For additional information, please visit the following web sites:

- Department of Planning, Development, and Design - <http://facilities.rutgers.edu/facilities-units>
- Capital Planning Advisory Council (CPAC) - <http://facilities.rutgers.edu/faculty-staff/project-services/initiating-a-board-approved-project-cpac-form>

5. The Policy

The development of the Capital Plan and any Capital Projects are the responsibility of the Department of Planning, Development, and Design, a department of Institutional Planning and Operations.