Policy Name: Capital Planning

Section #: 20.1.2  Section Title: Administrative Policies, Procedures, and Services  Formerly Book: 6.3.1

Approval Authority: Senior Vice President for Institutional Planning and Operations  Adopted: 8/1966  Reviewed: 7/13/2016

Responsible Executive: Associate Vice President Planning, Development, and Design  Revised: 1998; 7/1/2013; 10/10/2013 (Updated title); 7/13/2016

Responsible Office: Institutional Planning and Operations  Contact: David Schulz, dave.schulz@rutgers.edu

1. Policy Statement
The Capital Plan for the University is the development and maintenance of the long-range physical vision of the university which encompasses the development of individual capital projects ensuring that they adhere to the University Master and Strategic Capital Plans.

The development of Capital Projects involves understanding the project cost, site selection and programming requirements.

2. Reason for Policy
To ensure that all capital plan and capital projects are developed under the authority of the Institutional Planning and Operations division.

3. Who Should Read this Policy
Chancellors, Vice Presidents, Deans, Directors and Department Heads.

4. Resources
For additional information, please visit the following web sites:
- Department of Planning, Development, and Design - http://facilities.rutgers.edu/facilities-units
- Capital Planning Advisory Council (CPAC) - http://facilities.rutgers.edu/faculty-staff/project-services/initiating-a-board-approved-project-cpac-form

5. The Policy
The development of the Capital Plan and any Capital Projects are the responsibility of the Department of Planning, Development, and Design, a department of Institutional Planning and Operations.

All policies are subject to amendment. Please refer to the Rutgers University Policy Library website (policies.rutgers.edu) for the official, most recent version.