



RUTGERS POLICY

Section: 50.1.10

Section Title: Administrative Governance

Policy Name: Legislative Bodies – Duties and Powers

Formerly Book: 2.1.3

Approval Authority: Board of Governors

Responsible Executive: Secretary of the University

Responsible Office: Office of the Secretary of the University

Originally Issued: 1959

Revisions: 9/90; 7/27/2007 (updated administrative titles and format)

Errors or changes? Contact: Office of the Secretary of the University at secretary@oldqueens.rutgers.edu

1. **Policy Statement**
This policy sets forth the duties and powers of the legislative bodies.
2. **Reason for Policy**
To identify the areas of jurisdiction over academic matters including admissions, curricula, research work, degree requirements, and recommendations for degrees
To outline procedures for meetings of the legislative bodies
3. **Who Should Read This Policy**
Chancellors and vice presidents
Deans, directors, chairs, and department heads
University administrators
Members of the University Community involved in academic affairs
4. **Related Documents**
None
5. **Contacts**
Office of Academic Affairs
848-932-8793

6. The Policy

50.1.10 LEGISLATIVE BODIES – DUTIES AND POWERS

Duties and Powers of the Legislative Bodies

- A. Under the President, each legislative body shall have jurisdiction within its own unit over academic matters, subject to review by the University Senate as hereinafter set forth, including, as appropriate for each unit:
1. Determining such additional requirements for admission as are deemed necessary for entrance into its several curricula.
 2. Setting up the requisite curricula for its academic work and providing for the schedule of courses.
 3. Encouraging the research work of the faculty members and of advanced students.
 4. Adopting additional regulations regarding attendance, conduct of examinations, grading, scholastic standing and honors in course, and other appropriate matters.
 5. Fixing specific requirements for degrees, all such requirements conforming to established University standards.
 6. Recommending for degrees in course, through the President to the Board of Governors, those candidates who have fulfilled the requirements for the appropriate degrees as listed below. A current list of the disciplines, by degree-granting unit, in which degrees are authorized for award shall be maintained in the University Office of Academic Planning and Program Development. In the listing below, joint degrees refer to a single degree awarded by two cooperating units or institutions. In addition, there are a number of dual degree programs through which students may receive two separate degrees awarded upon completion of a cooperative program developed by two units of the University; a current listing of such dual degree programs shall be maintained in the Office of Academic Planning and Program Development.
 - a. Camden College of Arts and Sciences: Bachelor of Arts, Bachelor of Science.
 - b. College of Engineering: Bachelor of Science.
 - c. College of Nursing: Bachelor of Science.
 - d. College of Pharmacy: Bachelor of Science, Doctor of Pharmacy.
 - e. Cook College: Bachelor of Arts, Bachelor of Science.
 - f. Douglass College: Bachelor of Arts, Bachelor of Science.
 - g. Graduate School-Newark: Master of Arts, Master of Arts in Liberal Studies, Master of Arts for Teachers, Master of Science, Master of Science for Teachers, Master of Public Administration, Doctor of Philosophy.

- h. Graduate School-New Brunswick: Master of Arts, Master of Arts for Teachers, Master of Science, Master of Science for Teachers, Master of Philosophy, Master of City and Regional Planning, Doctor of Philosophy, Master of Public Health (joint degree with the University of Medicine and Dentistry of New Jersey), Doctor of Public Health (joint degree with the University of Medicine and Dentistry of New Jersey), Doctor of Philosophy (joint degree with the University of Medicine and Dentistry of New Jersey).
- i. Graduate School-Camden: Master of Arts, Master of Public Policy, Master of Science, Master of Science for Teachers, Master of Physical Therapy.
- j. Graduate School of Applied and Professional Psychology: Doctor of Psychology.
- k. Graduate School of Education: Doctor of Education, Specialist in Education, Master of Education.
- l. School of Communication, Information and Library Studies: Master of Library Service, Master of Communication and Information Studies.
- m. Graduate School of Management: Master of Business Administration.
- n. School of Social Work: Master of Social Work.
- o. Livingston College: Bachelor of Arts, Bachelor of Science.
- p. Mason Gross School of the Arts: Bachelor of Fine Arts, Bachelor of Music, Master of Fine Arts, Master of Music, Master of Theater Arts, Doctor of Musical Arts.
- q. Newark College of Arts and Sciences: Bachelor of Arts, Bachelor of Science.
- r. Rutgers College: Bachelor of Arts, Bachelor of Science.
- s. School of Business-Camden: Bachelor of Science, Master of Business Administration.
- t. School of Business-New Brunswick: Bachelor of Science (joint degree with Douglass, Livingston, and Rutgers Colleges, and University College-New Brunswick).
- u. School of Criminal Justice: Master of Arts.
- v. School of Law-Camden: Juris Doctor.
- w. School of Law-Newark: Juris Doctor, Master of Laws.
- x. University College-Newark: Bachelor of Arts, Bachelor of Science.
- y. University College-New Brunswick: Bachelor of Arts, Bachelor of Science.
- z. University College-Camden: Bachelor of Arts, Bachelor of Science.

7. Consistent with these Regulations and with the policies of the Board of Governors and the University, adopting regulations governing its own procedures, such regulations to be embodied in by-laws and/or rules of procedure, which shall be forwarded to the President for his/her review and approval through the appropriate campus Chancellor and the Executive Vice President for Academic Affairs, who is charged under these regulations with providing policy direction where required, and which shall come into full force and effect only upon the granting of such approval by the President.
8. Making recommendations to the President or to the Senate respecting any phase of college or University activity.
9. Proposing through the Senate to the President amendments to these regulations to be adopted by the Board of Governors.

B. Procedures for Meetings of the Legislative Bodies.

1. Each legislative body shall meet at least once a term. Special meetings may be held at the call of the President, of the campus Chancellor, or of the dean. The dean shall call a special meeting of the legislative body on the written request of 25 percent of its members.
2. The secretary of each legislative body shall keep a book of minutes of proceedings and shall send to the Campus Chancellor immediately after every meeting a copy of the minutes of that meeting.