1. **Policy Statement**
   The Capital Plan for the University is the development and maintenance of the long-range physical vision of the university which encompasses the development of individual capital projects ensuring that they adhere to the University Master and Strategic Capital Plan.

   The development of Capital Projects involves understanding the project scope, site selection and programming requirements.

2. **Reason for Policy**

All regulations and procedures are subject to amendment.

All policies are subject to amendment. Please refer to the Rutgers University Policy Library website (policies.rutgers.edu) for the official, most recent version.
To ensure that all capital plan and capital projects are developed under the authority of the University Facilities & Capital Planning department, Institutional Planning and Operations division.

3. **Who Should Read This Policy**
Chancellors, Vice Presidents, Deans, Directors and Department Heads should read this policy.

4. **Related Documents/Resources**
For additional information, please visit the following web sites:
- Capital Planning Advisory Council (CPAC) - http://facilities.rutgers.edu/Main/CPAC.htm http://facilities.rutgers.edu/faculty-staff/project-services/initializing-a-board-approved-project-cpac-form

5. **Contacts/Definitions**
The Office of Planning & Development N/A

6. **The Policy**

20.1.2 **CAPITAL PLANNING**

The development of the Capital Plan and any Capital Projects are the responsibility of the Office – Department of Planning, Development, and Design of Planning & Development, a unit of University Facilities & Capital Planning. A department of Institutional Planning and Operations.