

RUTGERS POLICY
UNIVERSITY POLICY

Section: ~~20.1.3~~

Section Title: ~~Administrative~~

Policy Name: ~~Capital and Non-Capital Construction & Renovation Projects~~

Formerly Book: ~~6.3.2~~

Approval Authority: ~~Senior Vice President for Administration~~ Senior Vice President for Institutional Planning and Operations

Responsible Executive: ~~Vice President for University Facilities & Capital Planning~~ Vice President, University Facilities

Responsible Office: ~~University Facilities and Capital Planning~~ Institutional Planning and Operations

Originally Issued: ~~Adopted:~~ 8/1966

Revisions: 1998, 7/1/2013, 10/10/2013 (Updated title)

Errors or changes? ~~Contact:~~ Contact: ishulack@facilities.rutgers.edu

<u>Policy Name:</u>	Capital and Non-Capital Construction & Renovation Projects				
<u>Section #:</u>	<u>20.1.3</u>	<u>Section Title:</u>	<u>Administrative Policies, Procedures, & Services</u>	<u>Formerly Book:</u>	<u>6.3.2</u>
<u>Approval Authority:</u>	<u>Senior Vice President for Institutional Planning and Operations</u>		<u>Adopted:</u>	<u>8/1966</u>	<u>Reviewed:</u> <u>7/13/2016</u>
<u>Responsible Executive:</u>	<u>Vice President, University Facilities</u>		<u>Revised:</u>	<u>1998, 7/1/2013, 10/10/2013 (Updated title); 7/13/2016</u>	
<u>Responsible Office:</u>	<u>Institutional Planning and Operations</u>		<u>Contact:</u>	<u>John Shulack, ishulack@facilities.rutgers.edu</u>	

1. Policy Statement

Capital Construction projects are in excess of \$2- \$5 million and ~~are require~~ Board Approved. Capital Construction projects are developed by ~~Project Services University Facilities,~~ in concert with the Office of Planning & Development and the Office of the University Architect, units of the ~~University Facilities & Capital Planning department~~ Department of Planning, Development, and Design, both departments under the umbrella of Institutional Planning and Operations and university project stakeholders.

~~All regulations and procedures are subject to amendment.~~

All policies are subject to amendment. Please refer to the Rutgers University Policy Library website (policies.rutgers.edu) for the official, most recent version.

Non Capital Construction and/or Renovation projects are under the ~~\$2- \$5~~ million threshold and ~~are not Board Approved do not require Board Approval~~. These projects are developed by ~~Contract Services University Facilities and or Facilities Operations Services~~ the Department of Planning, Development, and Design, in concert with university project stakeholders.

All projects (construction, rehabilitation and/or alterations) adhere to all established purchasing regulations, design standards and applicable New Jersey Uniform Construction Code regulatory requirements.

2. **Reason for Policy**

To ensure that all capital construction and non capital construction/renovation projects are executed under the authority of ~~the University Facilities & Capital Planning department~~. Institutional Planning and Operations.

3. **Who Should Read This Policy**

Chancellors, Vice Presidents, Deans, Directors and Department Heads.

4. **Related Documents Resources**

For additional information, please visit the following web sites:

- ~~Project Services~~ - <http://facilities.rutgers.edu/UF/ProjectServ.html>
- ~~Project Request Form (PRF)~~ - <https://fss.rutgers.edu/projectrequest/request.asp>
- ~~Defining Projects~~ - <http://facilities.rutgers.edu/RenovationProjects/Defining.html>
- ~~Construction Professionals~~ - <http://facilities.rutgers.edu/UF/Qualification.html>
- ~~Architects and Engineers Pre-Qualification & Selection Process~~
<http://facilities.rutgers.edu/UF/Architecture/AEProcess.html>
- ~~Renovation Project Components~~
<http://facilities.rutgers.edu/RenovationProjects/Components.html>
<http://facilities.rutgers.edu/RenovationProjects/Roll.html>
<http://facilities.rutgers.edu>

5. **Contacts Definitions**

~~University Facilities & Capital Planning~~ N/A

6. **The Policy**

~~20.1.3 CAPITAL AND NON-CAPITAL CONSTRUCTION & RENOVATION PROJECTS~~

The execution of all capital construction projects are the responsibility of the ~~Project Services, a unit of University Facilities & Capital Planning~~. University Facilities, a department of Institutional Planning and Operations.

The execution of all non capital construction and/or renovations is the ~~shared~~ responsibility of ~~Contract Services or Facilities Operations Services, both units of University Facilities & Capital Planning~~ the University Facilities, a department of Institutional Planning and Operations.

All regulations and procedures are subject to amendment.

All policies are subject to amendment. Please refer to the Rutgers University Policy Library website (policies.rutgers.edu) for the official, most recent version.