

UNIVERSITY POLICY

Policy Name:	Safety Policies and Guidelines				
Section #:	30.1.1	Section Title:	Administration and Public Safety	Formerly Book:	5.1.1
Approval Authority:	Executive Vice President, Strategic Planning and Operations & COO		Adopted:	2/64	Reviewed: 2/27/2017
Responsible Executive:	Executive Vice President, Strategic Planning and Operations & COO		Revised:	11/98; 2/27/2017	
Responsible Office:	University Public Safety		Contact:	policies@publicsafety.rutgers.edu	

1. Policy Statement

There shall be a Department of University Public Safety; the head of which shall be the Executive Director of Public Safety / Chief of University Police.

It shall be the policy of the university that student, visitor and staff safety be a principal consideration in every campus activity. It shall be the university's aim to build structures, plan activities, and perform tasks so that the possibility of accidental injury is reduced to a minimum. Further, it will be the purpose of the university and its faculty and staff to develop a positive attitude towards safety among all members of the university family.

2. Reason for Policy

To codify the policy of Rutgers, The State University of New Jersey concerning safety and security and the establishment of University Public Safety.

3. Who Should Read this Policy

All members of the university community.

4. Resources

University Policy 30.1.3 – Emergency Services (<http://policies.rutgers.edu/3013-currentpdf>)
 University Policy 30.1.7 – Emergency Management (<http://policies.rutgers.edu/3017-currentpdf>)
 University Policy 30.3.1 – Police Department (<http://policies.rutgers.edu/3031-currentpdf>)

5. The Policy

I. University Public Safety

University Public Safety shall consist of the following:

1. Rutgers University Police Department;
2. Rutgers University Emergency Services; and
3. Office of Emergency Management.

II. Safety & Security at Rutgers

Deans, department heads, and other supervisors are to be continuously cognizant of the safety needs of their personnel, and initiate necessary preventive measures to control hazards associated with activities under their direction. It is essential that all supervisory personnel accept this responsibility for the safety of all persons coming into their areas and for the safety of all personnel under their jurisdiction. It is further requested that safety be incorporated as an integral part of all courses in which there is a hazard of accidental injury such as in the classrooms, laboratories, or shops.

In the implementation of this safety policy, it is urged that the advice of the various campus safety committees and the services of University Public Safety be used at every opportunity. Staff members who wish to learn more in detail about the safety and accident prevention programs of the university should contact University Public Safety and/or Rutgers Environmental Health and Safety.