

UNIVERSITY POLICY

Policy Name:	No Smoking Policy				
Section #:	20.1.22	Section Title:	Administrative Policies, Procedures, and Services	Formerly Book:	60.1.10
Approval Authority:	Senior Vice President for Institutional Planning and Operations		Adopted:	5/14/1982 (University Regulation 30.36)	Reviewed: 6/6/2016
Responsible Executive:	Senior Vice President for Institutional Planning and Operations		Revised:	12/10/1993; 2/15/2006; 7/1/2013; 10/10/2013 (Updated title), 3/4/2016; 6/6/2016	
Responsible Office:	Institutional Planning and Operations		Contact:	Ghislaine Darden, gdarden@facilities.rutgers.edu	

1. Policy Statement

The policy outlines the prohibition of smoking in, and within 30 feet, of all university owned and operated buildings, as designated in section II.,A., including but not limited to University owned or leased vehicles and recreation areas. Moreover, this policy outlines the procedures to be undertaken to enforce this policy.

2. Reason for Policy

To provide guidelines regarding the prohibition of smoking in university buildings in compliance with New Jersey state law and applicable regulations and in compliance with Rutgers policy.

3. Who Should Read this Policy

All members of the Rutgers University community.

4. Resources

N.J.S.A. 26:3D-55, et seq. (known as the “New Jersey Smoke-Free Air Act”) and N.J.A.C. 8:6-1.1 et seq.
Rutgers University Policy 10.2.14 – Alcohol and Other Drugs Policy for Students
Rutgers Student Affairs Residence Life Smoking Policy

5. Definitions

“Smoking” means the burning of, inhaling from, exhaling the smoke from, or the possession of a lighted cigar, cigarette, pipe or any other matter or substance which contains tobacco or any other matter that can be smoked or the inhaling or exhaling of smoke or vapor from an electronic smoking device.

“Electronic smoking device” means an electronic device that can be used to deliver nicotine or other substances to the person inhaling from the device, including, but not limited to, an electronic cigarette, cigar, cigarillo, or pipe.

6. The Policy

I. Introduction

In accordance with the New Jersey Smoke-Free Air Act, which was enacted by the Senate and General Assembly of the State of New Jersey, Rutgers, The State University of New Jersey ("Rutgers" or "University"), has adopted a policy to prohibit smoking in any portion of a building that is owned and operated by Rutgers.

II. Non-Smoking Areas

Smoking shall be prohibited in classrooms, lecture halls, auditoriums, and in any portion of a building used as a dormitory that is owned and operated by Rutgers. Smoking is prohibited within 30 feet of a building. This prohibition on smoking shall include gymnasiums, playing fields, and other recreational areas. Smoking is also prohibited in all University owned or leased vehicles. In addition, smoking and the placement of ash urn receptacles shall be prohibited in areas deemed to be main entrances to buildings owned and operated by the university. Electronic smoking devices are also prohibited in the same locations and in the same manner as set forth above.

III. Implementation

The prohibition on smoking is effective in all university and operated buildings within 30 feet of all entries, effective immediately. The Senior Vice President for Institutional Planning & Operations shall be responsible for informing all members of the university community about the ban.

The directors of Student Health Services on all campuses shall be responsible for providing educational opportunities and smoke cessation programs for any interested student or employee.

IV. Enforcement

Adherence to these regulations is mandatory and all faculty, staff, and students are expected to comply with them. Responsibility for enforcement of the regulations with respect to employees lies, in the first instance, with the department chair or the supervisor of the individual who is in violation of the regulations. Department chairs and supervisors should receive complaints and pursue them to resolution or, if resolution cannot be achieved, refer them in writing to the dean or department head.

Complaints about students residing in university housing should be directed initially to a residence life staff member and/or the executive director for residence life.