

UNIVERSITY POLICY

Policy Name:	Smoking Policy				
Section #:	60.1.10 <u>20.1.22</u>	Section Title:	Universitywide HR Policies & Procedures <u>Administrative Policies, Procedures, and Services</u>		Formerly Book: 6.4.12
Approval Authority:	Senior Vice President for Human Resources and Organizational Effectiveness <u>Institutional Planning and Operations</u>	Adopted:	5/14/1982 (University Regulation 30.36)	Reviewed:	3/4/2016 <u>6/6/2016</u>
Responsible Executive:	Senior Vice President for Human Resources and Organizational Effectiveness <u>Institutional Planning and Operations</u>	Revised:	12/10/1993; 2/15/2006; 7/1/2013; 10/10/2013 (Updated title), 3/4/2016; <u>6/6/2016</u>		
Responsible Office:	University Human Resources and the Office of the Vice President of Student Affairs <u>Institutional Planning and Operations</u>	Contacts:	University Human Resources 848-932-3020 Office of the Vice President for Student Affairs 848-932-8576 policies@hr.rutgers.edu Ghislaine Darden, gdarden@facilities.rutgers.edu		

1. Policy Statement

The policy outlines the prohibition of smoking in, **and within 30 feet,** -all university owned and operated buildings, **as designated in section II., A, including but not limited to University owned or leased** vehicles and recreation areas. **Moreover, this policy outlines the procedures to be undertaken to enforce this policy,** -the very limited exceptions, as well as enforcement procedures.

2. Reason for Policy

To provide guidelines regarding the prohibition of smoking in university buildings in compliance with New Jersey law **and applicable regulations and in compliance with Rutgers policy.**

3. Who Should Read This Policy

All members of the Rutgers University community.

4. ~~Related Documents Resources~~

NJSA 26:3D-47 **55, et seq. (known as the “New Jersey Smoke-Free Air Act”)** and N.J. A. C. 8.6-1.1 **et seq.**
Rutgers University Policy 10.2.14 – Alcohol and Other Drugs Policy for Students
Rutgers Students Affairs Residence Life Smoking Policy

5. The Policy Definitions

“Smoking” means the burning of, inhaling from, exhaling the smoke from, or the possession of a lighted cigar, cigarette, pipe or any other matter or substance which contains tobacco or any other matter that can be smoked or the inhaling or exhaling of smoke or vapor from an electronic smoking device.

“Electronic smoking device” means an electronic device that can be used to deliver nicotine or other substances to the person inhaling from the device, including, but not limited to, an electronic cigarette, cigar, cigarillo or pipe

6. The Policy

20.1.22 NO SMOKING POLICY

I. Introduction

In accordance with the New Jersey Smoke Free Air Act, P.L. 2005 (c.203) which was enacted by the Senate and General Assembly of the State of New Jersey, **Rutgers, The State University of New Jersey (“Rutgers” or “University”)**, has adopted a policy to prohibit smoking in any portion of a building that is owned and operated by Rutgers, The State University of New Jersey.

~~II. Non-Smoking Areas and Exception~~

A. Smoking shall be prohibited in classrooms, lecture halls, auditoriums, and in any portion of a building used as a dormitory that is owned and operated by Rutgers University. **Smoking is prohibited with 30 feet of a building.** This prohibition on smoking shall include gymnasiums, playing fields, and other recreational areas. Smoking is also prohibited in all University owned or leased vehicles. In addition, smoking and the placement of ash urn receptacles shall be prohibited in areas deemed to be main entrances to buildings owned and operated by the university. Electronic smoking devices, ~~including but not limited to an electronic cigarette, cigar, cigarillo, or pipe~~ are also prohibited in the same locations and in the same manner as set forth above.

~~B. Smoking shall be permitted only in graduate family housing and as a part of theatrical productions.~~

~~II. III. Implementation~~

The prohibition on smoking is effective in all university **and operated** buildings **within 30 feet of all entries, effective immediately.** ~~and recreational areas immediately.~~ The Senior Vice President for Institutional Planning and Operations ~~and the Vice Chancellor for Student Affairs~~ shall be responsible for informing all members of the university community about the ban.

The directors of Student Health Services on all campuses shall be responsible for providing educational opportunities and smoke cessation programs for any interested student or employee.

III. **IV** Enforcement

Adherence to these regulations is mandatory and all faculty, staff, and students are expected to comply with them. Responsibility for enforcement of the regulations with respect to employees lies, in the first instance, with the department chair or the supervisor of the individual who is in violation of the regulations. Department chairs and supervisors should receive complaints and pursue them to resolution or, if resolution cannot be achieved, refer them in writing to the dean or department head.

Complaints about students residing in university housing should be directed initially to a residence life staff member and/or the executive director for residence life.

~~If a department chair or department director cannot resolve a situation, the Senior Vice President for Human Resources and Organizational Effectiveness or the Senior Vice President for Academic Affairs may be contacted for consultation involving an employee, or enforcement discussions.~~